

Transcript

Title: Using TM Tools Together - Student Success Coaches

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In this video, we're going to take a look at how you can use the assessment map tool and the weekly schedule tool to help you plan out your time and how they work really well in conjunction with each other.

Using the example we came up with for the assessment map in that separate video, we're going to take some of that information and then have a look at the weekly schedule and just see how things fit in.

So let's just say that we decided that we're going to complete this task this week. So we can do this Wednesday morning, we can do this Wednesday afternoon, and we'll do this Friday afternoon. - Afternoon. And so what we would then think is okay, well, this is three. That's 3, so that's 6 plus 2.5. I need 8.5 hours to get this whole task done.

And this is where we come back to that weekly schedule tool and see where do we have study already allocated? So we need 8.5 hours. So using the example that we developed in the weekly schedule separate video, there was 1, 2, 3, 4 hours here. So if we need 8.5 hours, we don't have enough. So this is where you would start to make those decisions around where else am I going to complete some study? So we kept a few days clear. Just as an example, we were kinda just going through a few different days. But let's say that on Sunday after we come home from work, we might come home, have a little - are - so we need to travel. We've got to add in the travel time because that's super-important. Then when we get home maybe we want to grab some lunch and we're just going to have a bit of a break. So maybe we say, okay, well, I've got from 1:30 probably. Let's say 1:30 to 4 o'clock that I could fit some time in to do some study. So this is where you could plan that out. So for example you could say that's when you study. You can colour-code that if you want to keep that all looking consistent. And then you can say, okay, we've found some extra time - so 2 hours here, 2 hours here is 4, another two is 6, so where's this extra 2.5 hours going to come from? So where might we be able to fit that in? So you could say, look, Friday morning, I'm just going to spend a few hours studying because I might have some work that afternoon. Whatever your day looks like.

So that's where it would be helpful because you you've done the maths. You've done the maths around how much time you need that week to get that study done. And if the maths of that doesn't add up to the maths of this, that's when you need to start finding that extra time. So it may be that

for this week, I need to get up a little bit earlier so that I can I can get some stuff done before I travel to class. Or I'm just going to have to, before I start work, this is when I fit some in.

So that's just a way to use those two tools together. One is to estimate how much time you need, and the other is to estimate how much time you have and where you're going to spend that time. So using the two tools together can be really helpful for you. And once you've got those times blocked out, this can help you with where you're going to put that in.

So again, Wednesday AM, Wednesday PM. So let's come here. And Wednesday AM we had three hours that we're going to do. So that's where we might do that. AT1 Part A and that we need 3 hours for that, so 2 and 3. And then we were going to do the afternoon. So let's say we've got 3 hours. We'll start at 3 o'clock. We'll do Part B, copy that, paste, so 2 hours and 3. So this is where we now have that locked in.

So you can see how you can use that to make those decisions around when you're going to do that work. So that's another way that it can be really helpful to use those two tools together.

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