Transcript

Audio/video for this transcript available from: http://commons.swinburne.edu.au

This video describes the Swinburne Harvard referencing style.

Knowing how to reference is an essential skill for all students and researchers as it demonstrates academic integrity.

You can use referencing to strengthen your arguments and assertions, demonstrate that you have used credible sources, avoid plagiarism by acknowledging your information sources, and make details of source books and articles easily available to interested readers.

The Swinburne Harvard referencing style has two parts: the in-text citations that appear in the body of the paper, and a reference list at the end.

An in-text citation acknowledges the sources you have referred to, paraphrased, or quoted from in your paper. Include the author or authors, the publication date, and a page number if there is one.

A reference list is placed at the end of the paper, and lists all the source books and articles that you have cited. For every in-text citation you include, there must be a corresponding entry in your reference list. The reference list is arranged alphabetically by author's name or by title if there is no author.

A book citation has the following elements:

- the author's surname and initials;
- the year it was published;
- the title of the book, in italics;
- the edition, if it is not the first;
- the book publisher;
- and finally, the place of publication.

An ebook citation looks the same, but we need to replace the place of publication with the name of the ebook collection.

A journal article citation, in print or online, has the following elements:

- the author or authors of the article;
- the year of publication;
- the title of the article, enclosed in single quotation marks;
- the title of the journal, periodical or magazine, in italics;
- the volume and/or issue number;
- and the page numbers of the article.

Finally, a webpage citation has the following elements:

- the authors of the webpage, or the organisation responsible for the site if no authors are named;
- the year it was created, or the year of the most recent version or update;
- the title of the webpage or document, in italics;
- the name of the organisation hosting the webpage;
- the date that you last viewed the page;
- and the URL of the page.

When discussing the Swinburne Harvard referencing style, you may also hear the term bibliography being used. A bibliography is similar to a reference list, but also includes any background sources you may have read but not actually cited in your paper.

For more details on how to cite using the Swinburne Harvard referencing style, please to refer to the Library referencing pages.

If you have any other questions about referencing, speak to a library staff member, visit the library website or contact us online.

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