



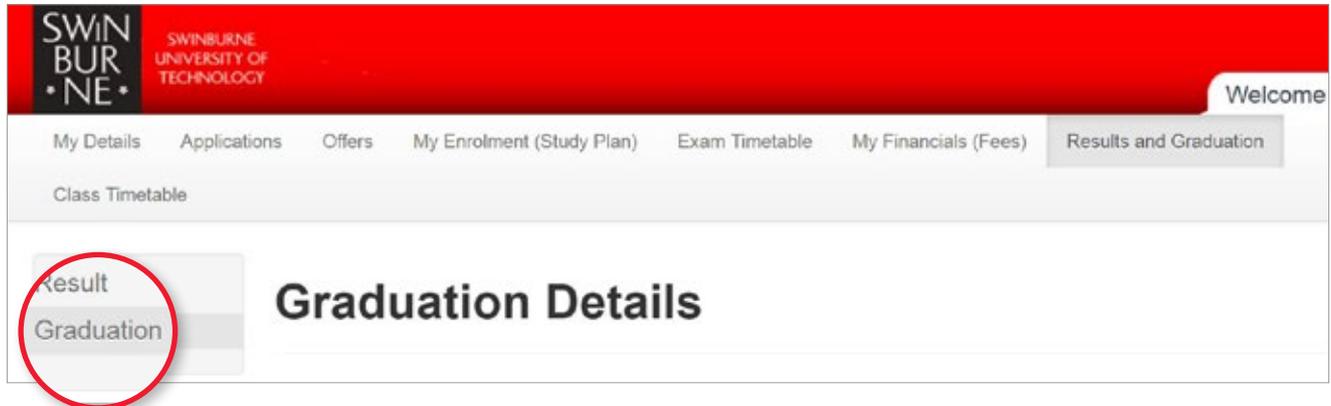
My results and graduation:

HOW TO MANAGE YOUR GRADUATION ONLINE

STUDENT HELP GUIDE

Log in to your graduation details

- Log in to [My Graduation](#) with your Student ID and password.
- Click on **Graduation** in the left-hand navigation.



- Click **Modify** next to the course that you wish to view and select (or change) how you would like to receive your graduation documents.

NOTE:

The information box at the top of this screen shows the last date on which you can change your graduation details.

	Parent Study Package	Parent Study Package Title	Award No	Award Title	Award Level
Modify	A-BIS	Bachelor of Business Information Systems	1424	Bachelor of Business Information Systems	Pass Level

- Confirm how you would like to receive your graduation documents by selecting one of the drop-down options under **Attendance Details**; then click **Save** to confirm.

Attendance Details

The type of attendance I will be making at the graduation ceremony is

- If necessary, you can include details about any special requirements in the **Ceremony Requirements** section (e.g. wheelchair access).
- Please note that you cannot change your formal name online. Contact [studentHQ](#) if you wish to do this.

Need more help?

Contact studentHQ

 1300 794 628

 [Email us](#)